

**Minutes of the Great Ayton Parish Council meeting  
held on Tuesday 1<sup>st</sup> March 2022 at 19:00**

**Present:** - Cllr John Fletcher (Chair), Cllr Angela Taylor, Cllr Ron Kirk,  
Cllr Dan Matuszak, Cllr Andrew Snowdon (Interim Clerk/RFO)

**In attendance:** - Cllr Heather Moorhouse (NYCC), Mr Lee Marley (Cemetery & Services Superintendent)  
PCSO 3884 Jason Snowden, 4 Members of the public

No.	Business
1	<p><b><u>Apologies</u></b></p> <p>Cllr Tessa Snowdon, Cllr Judith Brown, Cllr Richard Hudson (HDC)</p>
2	<p><b><u>RESOLVED to receive the NY Police Report.</u></b></p> <p>There had been 1 reports of anti-social behaviour, 1 report of auto crime, 6 acts of violence against the person &amp; 1 other crimes including drugs &amp; fraud. PCSO Snowden suggested that the low incidence of ASB may be due to a regular culprit having been identified. Cllr Fletcher thanked NY Police for their attendance at the meeting and Cllr Kirk thanked NY Police for increased visibility in Great Ayton, Cllr Taylor thanked NY Police for attending the community day in the Discovery Centre. <b>Noted</b></p>
3	<p><b><u>RESOLVED to receive the NYCC Report.</u></b></p> <p><b><u>NYCC Councillor's Report</u></b> Cllr Heather Moorhouse (NYCC) confirmed that a letter had been distributed to the parish council with details of the progress towards a Unitary Authority. Elections for the new authority along with parish &amp; town councils will take place on 5<sup>th</sup> May 2022. <b>Noted</b></p>
4	<p><b><u>Declaration of Interest in items on the agenda.</u></b></p> <p>No declarations of interest were received. <b>Noted</b></p>
5	<p><b><u>Minutes of the previous meeting of the Parish Council.</u></b></p> <p><b>It was RESOLVED that</b> the minutes of the Parish Council Meeting held on <b>Tuesday 1st February 2022</b> be approved as a true and accurate record. <b>Agreed</b></p>
6	<p><b><u>Appointment of Parish Clerk / Responsible Financial Officer</u></b></p> <p><b>It was RESOLVED that</b> Nola Atkinson should be appointed as Parish Clerk/RFO with immediate effect. The pay rate being (initially) set as SCP19 and general contract terms to be as described by the NALC model T&amp;C's. It was additionally agreed that Cllr A Snowdon should continue as an officer of the council in an unpaid supporting role as Assistant Clerk with both persons acting jointly as Proper Officer / RFO on an interim basis. <b>Agreed</b></p>

7	<p><b><u>To Consider Planning &amp; Licensing Applications Received.</u></b></p> <p><b>APP/G2713/W/21/3285560 - OS Field 5800 Land Adjoining Skottowe Crescent Great Ayton</b> Appeal to Sec of State - Outline planning application with all matters reserved for a residential development of up to 30 dwellings. <i>Members of the public confirmed their attendance as interested parties regarding the planning appeal APP/G2713/W/21/3285560.</i> Speaking as a District Councillor, Cllr Kirk confirmed that the Local Plan proposal by HDC had been approved by the district council which in turn had excluded the proposed Skottowe site as being unsuitable for development. Cllr Kirk further clarified that HDC Planning would forward a detailed report along with the entirety of the consultation comments to the Sec of State that had been considered as part of the original planning refusal 21/00925/OUT. <b>Noted</b> Cllr Fletcher explained that as the parish council had submitted detailed concerns in relation to the original application at the time of consultation in 2021 no additional comments were to be submitted to the Sec of State as part of the appeals process. <b>Noted</b></p> <p>Following discussion, it was <b>RESOLVED</b> that formal response to planning consultations should be as follows;</p> <p><b>22/00206/CAT - 4 West Terrace Great Ayton</b> Works to tree in a conservation area <a href="#">No Objection / No Observations</a></p> <p><b>22/00263/FUL - 39 Newton Road Great Ayton</b> Delegated Decision - Single storey rear extension and demolition of a small brick and tile store building. <a href="#">No Objection / No Observations</a></p>
8	<p><b><u>Correspondence and Information:</u></b></p> <p>It was <b>RESOLVED</b> to approve the requests from <b>Climate Action Stokesley and Villages</b> who have asked that GAPC take payment of funding on their behalf and then make payment to suppliers from these funds. <b>Agreed</b></p> <p>It was <b>RESOLVED</b> to approve the <b>Great Ayton Bowls Club</b> request for permission to utilise the High Green on April 2nd between 9-11am for members of the club with handouts to promote the club "Open day" which is to be held the following week. <b>Agreed</b></p> <p>It was <b>RESOLVED</b> to defer the response to <b>Community Care Stokesley</b> until after the 5<sup>th</sup> May elections to ensure that one of Great Ayton's newly elected parish councillors has opportunity to join their Exec Committee. <b>Noted</b></p> <p>It was <b>RESOLVED</b> to receive all other correspondences in Appendix 2 of the agenda and that they be noted for information. <b>Noted</b></p>
9	<p><b><u>RESOLVED to note the items within the Council Services / Working Group Reports (Agenda Appendix 3)</u></b></p> <p><b><u>Public WC's</u></b> <b>It was RESOLVED</b> to adopt the detailed report received from SPA by way of specialist advice regarding the suitability of tenders received in December 2021 following the advertisement of the WC refurb project opportunity on the Government Contracts Finder website in accordance with GAPC's published Financial Regulations and The Public Contracts Regulations 2015. <b>Agreed</b></p> <p><b>It was RESOLVED</b> that Great Ayton parish council should reject the four highest priced bidders as being unsuccessful as recommended by the TRIP WG (&amp; RFO) due to the prohibitive project prices. <b>Agreed</b></p>

10 **RESOLVED to note Councillors Actions & Reports (Agenda Appendix 4)**

Cllr Fletcher confirmed that since the announcement that Chris Boardman is to become national commissioner of the government's new cycling and walking body, Active Travel England (ATE) the NYCC Transport Officer had taken a keen interest in the Endeavour Way project. **Noted**

Cllr A Taylor had forwarded a copy of the Yatton House report giving details of their Community Garden project within the parish councils allotments. **Noted**

Cllr Matuszak confirmed that he had received 3 quotes for lease vans and would forward them for consideration at the next meeting. **Noted**

Cllr Fletcher confirmed that as Chairman he intended to call an extraordinary meeting on 10<sup>th</sup> March at 6pm to discuss the WC Refurbishment project in the hope that a positive outcome had been confirmed by Hambleton District Council regarding the Bounce Back funding application for £49k. **Noted**

**It was RESOLVED** that the parish council should apply to the NYCC Highway department for a 20mph speed limit to be applied in the centre of Great Ayton by way of traffic calming to facilitate the safety of cyclists and walkers including those navigating the Endeavour Way route. It was agreed that the request for speed restricted roads should include a section of Yarm Lane, High Street, Newton Road, Station Road and Little Ayton Lane. **Agreed**

11 **RESOLVED to note the open items within the Clerk's Report (Agenda Appendix 5)**

12 **RESOLVED to accept the items received and for payment within the Accounts Report (Agenda Appendix 6)**

Payments

<u>Supplier</u>	<u>Details</u>	<u>Type</u>	<u>Cost £</u>
NATWEST	BANK CHARGES MARCH	Bank Charges	TBC
A. Taylor	Kettle for PCC (B&M)	Buildings	£7.00
A. Taylor	Sweets for Snowman Trail (B&M)	Village Events	£44.97
A. Snowdon	2 X Black ink, Cyan, Magenta, Yellow	General Admin	£70.00
L. Marley	Fuel for service van	Service Vehicle	£20.00
L. Marley	NRG Cycles - tyre & innertube for cemetery bier	Cemetery	£16.99
Scottish Hydro	Elec for public WC's (Jan 21)	Public Conveniences	£121.57
Scottish Hydro	Elec for PCC	Buildings	£112.52
Scottish Hydro	Elec for toilet block (Feb 21)	Public Conveniences	£137.79
Scottish Hydro	Elec for cemetery buildings (Feb 21)	Cemetery	£15.09
Scottish Hydro	Elec for cemetery buildings (Jan 21)	Buildings	£13.38
R D ALDERSON LTD	Hedge cutting to allotments & bowls field on Little Ayton Ln	Allotments	£240.00
Garbutt Brothers (Purple Skip Hire)	4 Cu Yrd Skip in cemetery for allotments X 2 (01/12/21, 28/01/22)	Allotments	£660.00
Garbutt Brothers (Purple Skip Hire)	8 Cu Yrd Skip in cemetery for allotments 11/02/21	Allotments	£234.00
ICO Certification	Annual membership fee Z2124867	General Admin	£35.00
Mr Alan Dale	Dig & backfill grave 23rd February	Cemetery	£350.00
Gary Frankish Grounds Maintenance	Grounds maintenance monthly fee Feb 2022	Open Spaces	£891.83
Gary Frankish Grounds Maintenance	Remove tree branches in cemetery, 1 trailer green waste, cut branch in Hollygarth, cut	Open Spaces	£235.00

		branch over footpath opposite cemetery, supply 1 ton pea gravel, supply 20 litres fuel.		
	Sam Turner & Sons Ltd	TOR Zinc paint 2.5l	Open Spaces	£63.95
	Sam Turner & Sons Ltd	Rainbow spiral tree guard, pair galvanised hinges	Open Spaces	£5.46
	Sam Turner & Sons Ltd	Husqvarna chainsaw oil - 5 ltr	Open Spaces	£13.95
	Sam Turner & Sons Ltd	Blue paper towel 6 rolls, wd40 spray, Oil can	Open Spaces	£29.59
	Sam Turner & Sons Ltd	TOR Thinners 1L, TOR Black paint 5L, TOR Grey paint 5L, 1" paint brush, paint kettle	Open Spaces	£100.40
	NYCC Waste Management	Monthly bin charges for Cemetery (01/03 - 31/03/21)	Cemetery	£66.58
	Yorkshire Local Councils Associations	Clerk/RFO vacancy onto website	General Admin	£15.00
	Yorkshire Local Councils Associations	Steve Parkinson Role of internal auditor webinar - Cllr Brown	General Admin	£20.00
	Jason Gawthorpe - Joiner	Supply & fit (2nd hand) UPVC door to cemetery workshop	General Admin	£450.00
	NRG Cycles	Refurbish wheel hubs to funeral byre	Cemetery	£80.00
	Minster Self Drive	59 Days van hire @ £13pd (31/12/21 - 28/02/22)	Service Vehicle	£920.40
	HSG Engineering Ltd (T/A HSG Plant Hire)	Hire of 803 Micro digger at allotments - 16/01/22	Allotments	£120.00
	HSG Engineering Ltd (T/A HSG Plant Hire)	Hire of 1 ton hi tip dumper at allotments - 09/02/22	Allotments	£96.00
			<b>TOTAL</b>	<b>£5,186.47</b>
<b>Receipts</b>				
	<b>From</b>	<b>Description</b>	<b>Type</b>	<b>Value £</b>
	Snowman Trail	Collection from snowman trail	Donation	£10.00
	M&B Rea	Burial Fee by bank transfer.	Cemetery	£790.00
	Funeral Services Ltd	Installation of headstone	Cemetery	£118.00
	AE Paton	Plaque to memorial wall	Cemetery	£47.00
			<b>TOTAL</b>	<b>£965.00</b>
<p><b>It was RESOLVED</b> to receive the budget v actual report for 2021/22 as presented by the RFO for review.</p>				
12	<p><b>Exclusion of the Press and Public</b>  In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p>			